

# **IMPORTANT!!!!!!**

## **RECEIVING INSTRUCTIONS**

1. Count all pieces and check the count against the Bill of Lading (BOL) to be sure that they match.
2. Check all crates or boxes for visible damage. If damage is obvious, inspect the contents **WHILE THE DRIVER IS PRESENT**. Any damage **MUST** be noted on the BOL! If the driver will not allow any notations to the BOL, call 602-233-1880 immediately while the driver is still present. Refuse the shipment immediately.
3. If no visible crate/box damage is evident, inspect the contents immediately after receipt. You **MUST** inspect all contents within 24 hours of receipt. If damage is found, you **MUST** contact 602-233-1880 within 1-2 business days of receiving your order and supply photos of the damage.
4. If damage is found, save all packing material and boxes until issue is resolved.

**INSPECTION OF THIS DELIVERY IS YOUR RESPONSIBILITY. PLEASE FOLLOW THESE STEPS CAREFULLY. FAILURE TO DO SO MAY REQUIRE YOU TO PAY FOR YOUR DAMAGED PARTS OR REPLACEMENT PRODUCT.**